

Today's Date: \_\_\_\_\_

**Application for Employment**

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date you can start: \_\_\_\_\_ Position Applied For: \_\_\_\_\_ Full Time/Part Time? \_\_\_\_\_

If Part Time, how many shifts/hours per week? \_\_\_\_\_

**Availability**

*\*please note: for sales floor positions, Saturday availability is required\**

Sunday..... \_\_\_\_\_ to \_\_\_\_\_  
 Monday..... \_\_\_\_\_ to \_\_\_\_\_  
 Tuesday..... \_\_\_\_\_ to \_\_\_\_\_  
 Wednesday. \_\_\_\_\_ to \_\_\_\_\_  
 Thursday..... \_\_\_\_\_ to \_\_\_\_\_  
 Friday..... \_\_\_\_\_ to \_\_\_\_\_  
 Saturday..... \_\_\_\_\_ to \_\_\_\_\_

For most of the year, our hours are:

Sun 11-7  
 M-W 10-8  
 Th-S 10-10

(exceptions: holiday hours, winter hours)

**Work History**

*please list: work history, starting with the most recent, & complete all information boxes for each employer listed*

*\*volunteer work may be included also\**

Employer Name & Location	Phone #	Direct Supervisor Name & Title	Approx. Hours/Week Worked	Duties/Responsibilities
	Dates Employed	Your Title	Rate of Pay	Reason for Leaving

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**Education**

*please list: high school and further or additional education*

Institution Name	Location	Course Work / Degree Studied

Are you a student? \_\_\_\_\_ Do you plan to be one in the next year? \_\_\_\_\_ If so, where? \_\_\_\_\_

Can you lift 40 pounds? \_\_\_\_\_ Stockroom applicants: can you lift 70 pounds? \_\_\_\_\_

How long have you lived in the area? \_\_\_\_\_

How long do you plan on being in the area and available to work at Faces? \_\_\_\_\_

What is your retail experience? \_\_\_\_\_

What are your future goals and/or career plans? \_\_\_\_\_

Why Faces? \_\_\_\_\_

Have any questions for us? \_\_\_\_\_

*By signing below, I hereby certify that the information provided on this application is true and complete. I understand that false statements, misrepresentations, or significant omissions in this application or during any subsequent interview are grounds for denial of hiring, or for terminating my employment if discovered at a later date.*

*I hereby authorize Faces to investigate fully all information contained in this employment application and to investigate and compile any other information that may bear upon my suitability for employment.*

*I understand and agree that if I am employed, the employment relationship will be terminable at will by either party without notice or cause.*

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

*We are an equal opportunity employer dedicated to a policy of non-discrimination in employment on any basis including race, creed, color, ancestry, religion, sex, age, national origin, marital, handicap or veteran status, sexual orientation or any other legally protected status.*

*It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.*